



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY INTELLIGENCE CENTER AND FORT HUACHUCA
1903 HATFIELD STREET
FORT HUACHUCA ARIZONA 85613-7000

29 APR 2005

ATZS-CG

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 124 – Sexual Harassment

1. POLICY. Sexual harassment in the workplace is unacceptable conduct and will not be tolerated. The Department of the Army defines sexual harassment as follows:

Deliberate/repeated offensive comments or gestures or physical contact of a sexual nature in a work or duty-related environment.

The Equal Employment Opportunity Commission further defines sexual harassment as influencing; offering to influence; or threatening the career, pay, or job of another person in exchange for sexual favors.

2. Sexual harassment by anyone, in any form, is unprofessional and unbecoming behavior. Individuals who believe they are being sexually harassed should make it clear that such behavior is unwelcome and offensive. Individuals who suspect they have been sexually harassed should immediately report such incidents to the appropriate supervisory level and the Equal Opportunity Office for military personnel, the Equal Employment Opportunity Office for civilians, or the Inspector General.

3. Each supervisor has the responsibility to maintain a work environment free of sexual harassment. I reaffirm my commitment to preventing sexual harassment and expect full support from the entire workforce in meeting and complying with this important policy.

4. A copy of this memorandum will be posted on all official bulletin boards.

5. PROPONENT. Fort Huachuca EEO Office, 538-0275.

BARBARA G. FAST
Major General, USA
Commanding

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